

How to Book Events on Busy Bobbins Web Site

Go to www.busy-bobbins.co.uk

Click on "Events" in the menu strip at the top.

BUSY BOBBINS
WE LOVE SEWING

WELCOME · **EVENTS** · GALLERY · ABOUT · CONTACT

WELCOME

Busy Bobbins is pleased to announce a new series of sewing workshops and classes in Nottingham. Our aim is to make stitching fun and interesting, while learning new skills and techniques.

Initially led by the experienced team of Dot and Stella, each session will take place on a Saturday

- CALENDAR -

Jan 2017						
M	T	W	T	F	S	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

- NEXT EVENT -

[Sew-a-Bear Workshop \(Morning\)](#)

11/02/2017

Click on the event you wish to book. Note that there are morning and afternoon sessions on most days. Make sure you select the session you wish to attend.

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EVENTS

DATE/TIME	EVENT
11/02/2017 9:30 am - 12:30 pm	Sew-a-Bear Workshop (Morning) <i>Busy Bobbins, Nottingham Nottinghamshire</i>
11/02/2017 1:30 pm - 4:30 pm	Sew-a-Bear Workshop (Afternoon) <i>Busy Bobbins, Nottingham Nottinghamshire</i>

[Manage my bookings](#)

Powered by Events Manager

- CALENDAR -

Feb 2017						
M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5

- NEXT EVENT -

[Sew-a-Bear Workshop \(Morning\)](#)

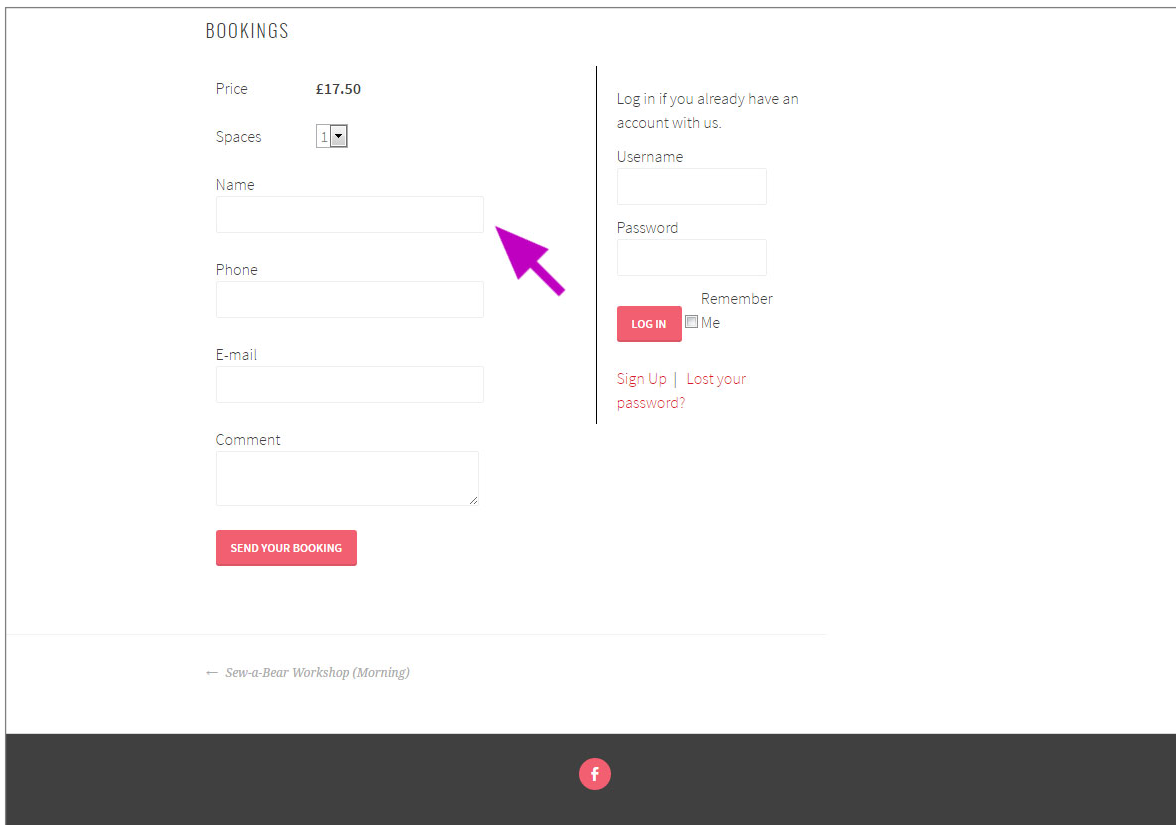
11/02/2017

Nottingham

[Sew-a-Bear Workshop \(Afternoon\)](#)

Scroll down to the booking section at the bottom. Select how many spaces you'd like to reserve.

If you haven't made a booking on the site before, fill in your name, phone number and e-mail address on the left side, and add any comments. Click "Send Your Booking".



BOOKINGS

Price **£17.50**

Spaces

Name

Phone

E-mail

Comment

SEND YOUR BOOKING

Log in if you already have an account with us.

Username


Password

Remember Me

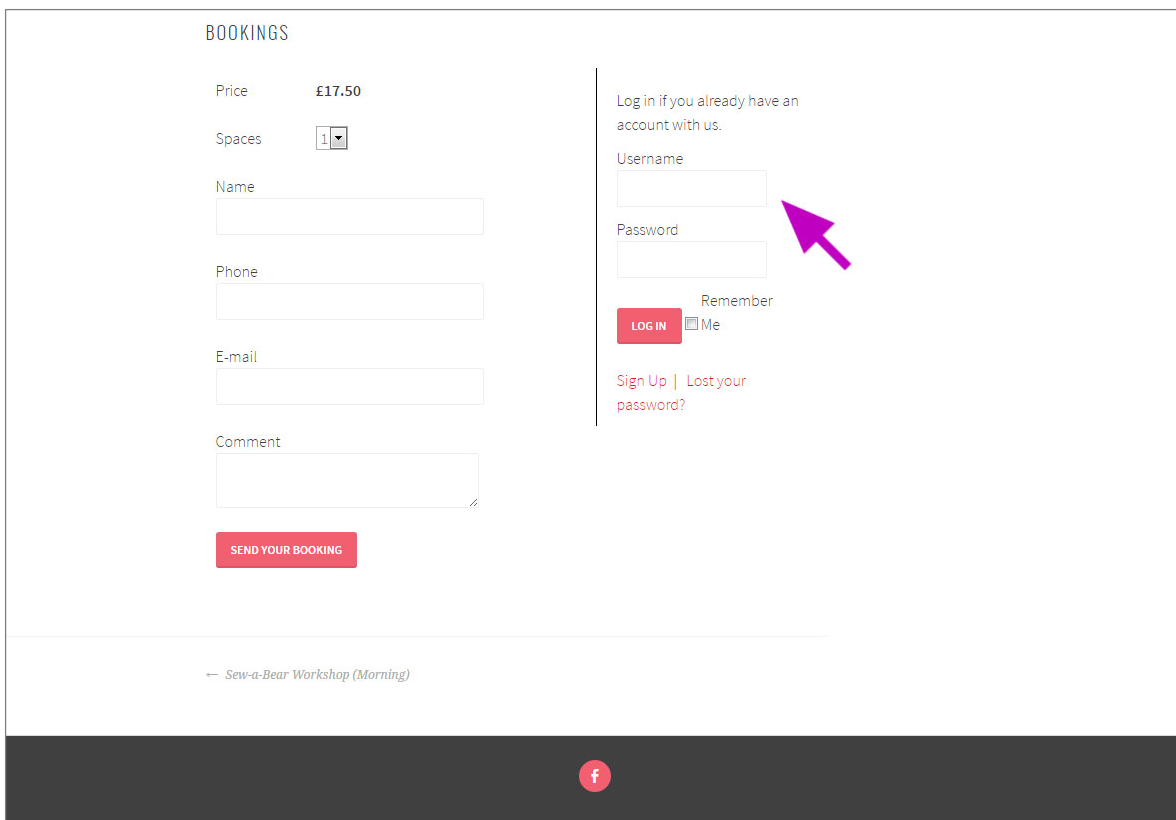
LOG IN

[Sign Up](#) | [Lost your password?](#)

← *Sew-a-Bear Workshop (Morning)*



If you have made a booking before, you should have been sent an e-mail with your username and password for the site. Log in on the right side before making a booking.



BOOKINGS

Price **£17.50**

Spaces

Name

Phone

E-mail

Comment

SEND YOUR BOOKING

Log in if you already have an account with us.

Username


Password

Remember Me

LOG IN

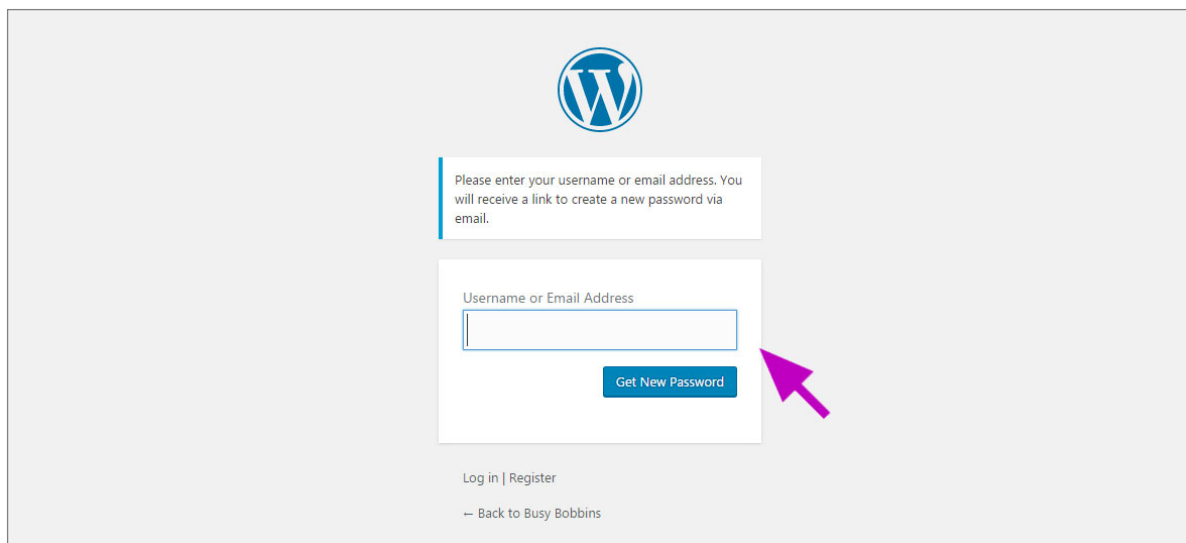
[Sign Up](#) | [Lost your password?](#)

← *Sew-a-Bear Workshop (Morning)*



If you've forgotten your username or password, or you don't remember seeing an e-mail with these details, click on "Lost your password?"

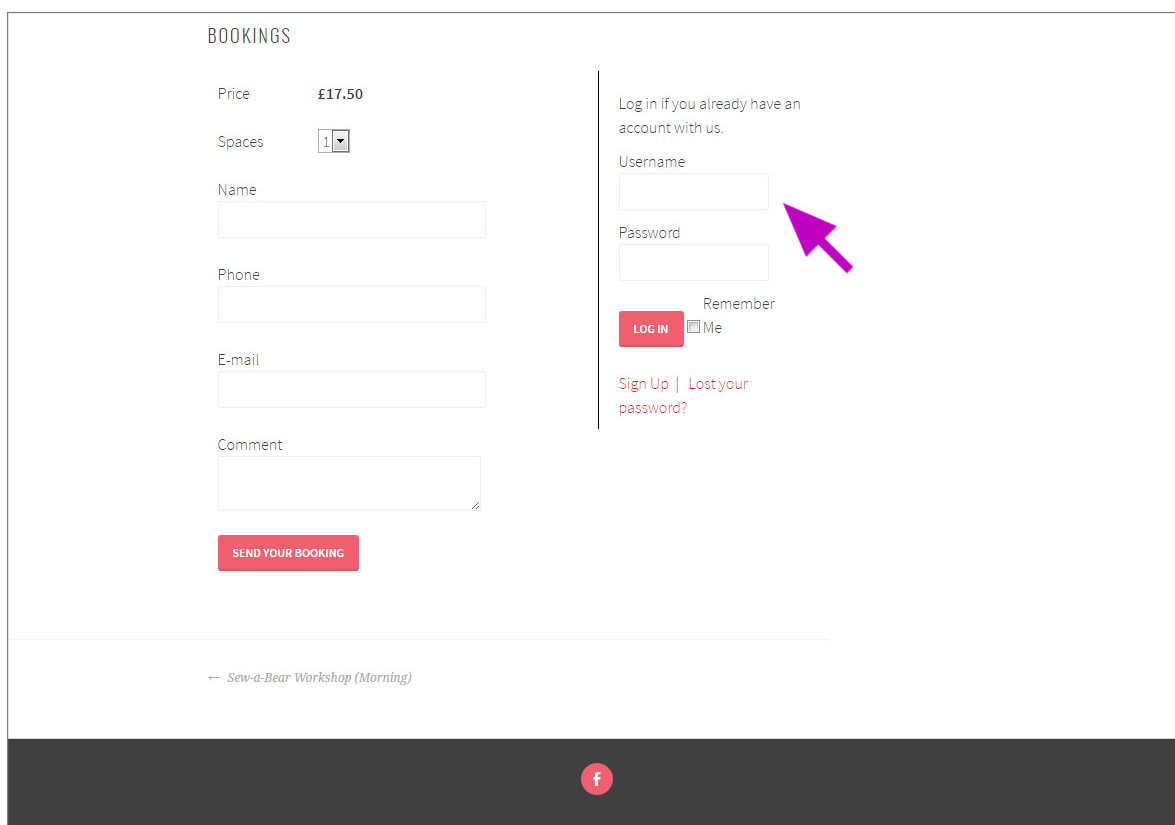
Enter the e-mail address you used to make your previous booking and click "Get New Password".



The screenshot shows the WordPress password recovery interface. At the top center is the WordPress logo. Below it is a white box with a blue border containing the text: "Please enter your username or email address. You will receive a link to create a new password via email." Underneath this is a form with a label "Username or Email Address" and a text input field. A blue button labeled "Get New Password" is positioned below the input field, with a purple arrow pointing to it. At the bottom of the form area, there are links for "Log in | Register" and "← Back to Busy Bobbins".

You'll be sent a message to that e-mail address. The message is from Stella Harrop and has the subject "[Busy Bobbins] Your username and password". If it doesn't show up, please check your Junk Mail folder.

Once you have your new password and your username, go back to the event page and log in.




The screenshot shows a booking page titled "BOOKINGS". On the left side, there are several form fields: "Price" (displaying £17.50), "Spaces" (a dropdown menu showing "1"), "Name", "Phone", "E-mail", and "Comment". A red button labeled "SEND YOUR BOOKING" is located below these fields. On the right side, there is a login section with the text "Log in if you already have an account with us." Below this are "Username" and "Password" input fields, with a purple arrow pointing to the "Password" field. There is a "Remember Me" checkbox and a red "LOG IN" button. At the bottom of the login section are links for "Sign Up" and "Lost your password?". At the bottom of the page, there is a breadcrumb trail "← Sew-a-Bear Workshop (Morning)" and a dark footer bar containing a red Facebook icon.

Once you've submitted a booking you'll see this confirmation screen.

Payment will be taken on the day in person. Cash or credit/debit card (50p surcharge for cards).

Date/Time
Date(s) - 11/02/2017
9:30 am - 12:30 pm


Location
Busy Bobbins



BOOKINGS

Booking successful, pending confirmation (you will also receive an email once confirmed).

← Sewing Club: Baby Shoes (Afternoon) Sew-a-Bear Workshop (Afternoon) →



You'll receive a confirmation e-mail within 24 hours that your booking has been accepted. This will also come from Stella Harrop. Again, if it doesn't show up, make sure it's not been caught by your junk filter.

Managing Bookings

To manage your bookings, click on "Events" in the menu strip at the top of any page.

On the Events page, click on "Manage my bookings".

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EVENTS

DATE/TIME	EVENT
11/02/2017 9:30 am - 12:30 pm	Sew-a-Bear Workshop (Morning) Busy Bobbins, Nottingham Nottinghamshire
11/02/2017 1:30 pm - 4:30 pm	Sew-a-Bear Workshop (Afternoon) Busy Bobbins, Nottingham Nottinghamshire

[Manage my bookings](#)

Powered by Events Manager

- CALENDAR -

<< Feb 2017 >>

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- NEXT EVENT -

Sew-a-Bear Workshop (Morning)

11/02/2017

Nottingham

Sew-a-Bear Workshop (Afternoon)



If you're not logged in, you'll be prompted to give your username and password.

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MY BOOKINGS

Please [Log In](#) to view your bookings.

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- CALENDAR -

Feb 2017						
M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19

Once logged in, you can see your past and current bookings.

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MY BOOKINGS

EVENT	DATE	SPACES	STATUS	
Sewing Club: Baby Shoes (Morning)	28/01/2017	2	Approved	
Sewing Club: Baby Shoes (Afternoon)	28/01/2017	3	Approved	
Sew-a-Bear Workshop (Afternoon)	11/02/2017	2	Approved	Cancel
Sew-a-Bear Workshop (Morning)	11/02/2017	3	Approved	Cancel

Powered by Events Manager

- CALENDAR -

Feb 2017						
M	T	W	T	F	S	S
30	31	1	2	3	4	5
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- NEXT EVENT -

[Sew-a-Bear Workshop \(Morning\)](#)

11/02/2017

Nottingham

[Sew-a-Bear Workshop \(Afternoon\)](#)

Here you can cancel bookings for events that have not taken place. If you know you're not going to be able to attend an event, please cancel the booking and free up the space for someone else.

If you click on "Cancel", you'll be asked if you're sure. Click "OK" to cancel the booking.

Any problems, please contact stella@busy-bobbins.co.uk